

#### Annual Recertifications – Income Verifications

- Due to businesses closing, third party verifications will be hard to obtain
- If rent cannot be calculated via EIV income information, Tenant self-certification will be the second highest form of income verification. Waiver ends 7/31/20.
  - Telephone (documented by PHA staff)
  - E-Mail
  - Postal Mail
  - Any other electronic communication
  - TMHA must incorporate procedures to remind families of the obligation to provide true and complete information. This statement is on all Personal Declarations. Personal Declarations must be used for any Annual Recertification.
  - Files must be noted with above information when using this method during COVID-19

Interim Recertifications – Update ACOP for prescribing when and under what conditions the family must report a change in family income or composition, changing reporting requirement from \$40 per month to \$200 per month (in line with EIV income discrepancy reports under PH and regulation under MultiFamily Housing). Also, update TMHA Dwelling Lease.

- Due to businesses closing, third party verifications will be hard to obtain
- EIV printouts can be printed
- If rent cannot be calculated via EIV income information, Tenant self-certification will be the second highest form of income verification. Waiver ends 7/31/20.
  - Telephone (documented by PHA staff)
  - E-Mail
  - Postal Mail
  - Any other electronic communication
  - TMHA must incorporate procedures to remind families of the obligation to provide true and complete information. This statement is on all Personal Declarations. Personal Declarations must be used for any Interim Recertification.
  - Files must be noted with above information when using this method during COVID-19

#### PBV – Pre-HAP Inspection and Turnover Unit Inspection

- If YMHA is unable to perform inspection, owner at Parkman Landing can self-certify that they have no reasonable basis to have knowledge that life threatening conditions exist in the unit. TMHA could move a tenant into a PBV unit, and YMHA could inspect the unit at a later date.
- Ends 7/31/20; All delayed inspections to be completed by 10/31/20

#### ACOP Changes

- Informal adopted revisions from these waivers can be implemented immediately, and they must be formally adopted as soon as practical after 6/30/20, but no later than 7/31/20.

#### Community Service

- TMHA will not have to determine compliance until the next Annual Recertification
- 50058 will read “pending” community service requirement
- Ends 3/31/21

#### Resident Council elections

- Delay resident council elections if they are beyond the three-year limit
- Election must be rescheduled as soon as reasonably possible after 7/31/20
- Ends 7/31/20

#### Tenant Notifications for Changes to Project Rules and Regulations

- Changes related to tenant charges still require advance notice
- Changes to policies and rules do not require a 30-day notice, but notification must be made within 30 days of making changes
- Ends 7/31/20