

BID SOLICITATION Contract 23-2 TENANT RELOCATION/MOVING SERVICE, TOD DEMOLITION

Trumbull Metropolitan Housing Authority invites you to submit a sealed bid proposal to provide relocation/moving services. Period of contract is expected to be six months beginning approximately April 2023.

Proposals shall be submitted via email only and include the following subject line “23-2 Tenant Relocation/Moving-Tod”. TMHA will accept only emailed proposals at Jsiwiec@trumbulltmha.org and Lkuty@trumbulltmha.org until **until 3:00 p.m. local time on Thursday, December 22, 2022** at which time all bids shall be publicly opened via telephone conference. All bids must be made on the bid form provided and include the following:

- A) Contractor Information Form (TMHA Form No. 221)
- B) HUD 5369-C
- C) Non-Collusive Affidavit (Form No. 212)
- D) Completed Original Bid Form
- E) Statement of Qualifications with References on Contractor Letterhead

Pre-bid meeting will be held Monday, December 5, 2022, 9am at Riverview Tod Apartments Community Room, 250 Tod Ave. NW, Warren, OH 44485. This meeting is strongly recommended, but not mandatory.

A **contractor form table** is provided with this package to make all bidders aware that the successful bidder will be required to complete all necessary forms to meet TMHA and DHUD requirements. Also, the successful bidder will be required to provide proof of Workers' Compensation Insurance and adequate levels of General Liability Insurance \$1,000,000 and Vehicle Insurance \$1,000,000.

Bid specification is available beginning November 22, 2022 via email from TMHA. All addendums and project notifications will be sent from TMHA via email, therefore registration is required.

Bids may be withdrawn at any time prior to award of contract. Contract and notice to proceed date will be approximately April 1, 2023 and proceed for a period of six months, or until tenant relocation is no longer necessary.

TMHA reserves the right to review and rate the qualifications, experience, bid history, and past performance of the bidders, regardless of low bid, under their current and past operating names. TMHA reserves the right to waive minor informalities in bidding and reject any and all bids.

TMHA may award contracts to any number of firms based on proposed price, contractor capacity and location.

There are no prevailing wage requirements for this contract.

No sub-contractors will be approved for this contract. Firms are fully expected to handle all duties covered under this contract.

TMHA has a goal to award 20% of all contracts to minority business enterprises (MBEs).

Firms barred from participating when federal funds are involved can not participate and if known will not be considered for contract award.

No member, officer or employee of the local authority during his tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof.

Questions regarding this specification can be directed to Lisa Laughlin, Contract Manager

Phone 330-369-7328

Email: lkuty@trumbulltmha.org

REGISTRATION OF CONTRACTOR FOR BID PACKAGE:		Spec # Issued 23-2	PLAN #
Riverview Tod Tenant Relocation			
TO PLACE ORDER FOR A BID PACKAGE, THIS FORM MUST BE COMPLETED			
Email completed form to LKuty@trumbulltmha.org or fax to (330) 369-3874 to order your bid package.			
TMHA must receive Registration prior to releasing Bid Package.			
Company Name	. Company Name		
Company Address:	.		
(City, State, & Zip)	.		
Company Phone Number:	. Local Number		. Toll Free Number
Company Fax Number:	. Local Fax Number		. Toll Free Fax Number
ALL SPECIFICATIONS WILL BE EMAILED			
Company Website Address:			
Company Contact E-Mail Address:	. Contact Email Address:		
Print Company Contact Person:	. Print Email Contact Person's Name		
Company Business Classification: (Work Company Performs)	.		