

BID SOLICITATION
FAIRVIEW GARDENS TREE REMOVAL & TRIMMING
Contract SC 102822-1

Trumbull Metropolitan Housing Authority invites you to submit a sealed bid proposal for **Fairview Gardens Tree Removal & Trimming**. Site address is 2035 Benton St. SE, Warren, OH 44484. PROJECT IS SALES TAX EXEMPT.

Proposals shall be submitted via email only and include the following subject line “**Sealed Bid SC 102822-1 Fairview Trees**”. TMHA will accept only emailed proposals at Jsiwiec@trumbulltmha.org and Lkuty@trumbulltmha.org until **2:00 p.m. local time on Thursday, November 17, 2022** at which time all bids shall be publicly opened via telephone conference. All bids must be made on the bid form provided and include the following:

- A) Contractor Information Form (TMHA Form No. 221)
- B) HUD 5369-A
- C) Non-Collusive Affidavit (Form No. 212)
- D) Completed Original Bid Form and 10% Bid Bond (Bid Bond, if bid is over \$50,000)
- E) Statement of Qualifications supporting similar work, including references. On contractor letterhead.
- F) HUD 2530-if bid is over \$50,000

Except as noted, all above forms are included in your specification book.

A **contractor form table** is provided with this package to make all bidders aware that the successful bidder will be required to complete all necessary forms to meet TMHA and HUD requirements. Also, the successful bidder will be required to provide proof of Workers' Compensation Insurance and adequate levels of General Liability Insurance \$1,000,000 and Automobile Insurance \$1,000,000.

Bid specifications are available beginning November 3, 2022 via email from TMHA. All addendums and project notifications will be sent from TMHA via email, therefore registration is required. Questions about the drawings and specifications shall be answered by Jeff Siwiec, TMHA Capital Programs Coordinator at jswiec@trumbulltmha.org All questions must be asked by 5:00pm November 11, 2022 to be considered a part of the bid package.

For bids of \$50,000 and over. As indicated on Form HUD-5369, a bid bond or certified check for 10% of total bid will be held until contract is entered into. Performance Bond and Payment Bond equal to 100% of contract amount shall be obtained by successful bidder prior to contract signing. Bid and Contract Bond must be certified by surety broker and must be registered and approved by the State of Ohio.

This contract requires compliance with Davis-Bacon Regulations. Refer to the wage decision in the specification. It is contractor's responsibility to factor into the bid the latest required wages to perform work specified.

TMHA reserves the right to review and rate the qualifications, experience, bid history, and past performance of the bidders under their current and past operating names, regardless of low bid. TMHA reserves the right to waive informalities in bidding and reject any, and all bids.

No bid shall be withdrawn for a period of ninety (90) days subsequent to the bid opening without documentation and the consent of TMHA.

All sub-contractors, if any, must be approved in writing by TMHA prior to working on site. Sub-contractor request shall include all forms as listed on contractor forms table in the specifications.

TMHA has a goal to award 20% of all contracts to minority business enterprises (MBEs).

Firms including sub-contractors debarred from participating when federal funds are involved cannot participate and will not be considered for contract award. No member, officer or employee of the local authority during his tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof.

A non-mandatory, but strongly recommended **pre-bid meeting** and **walk through** showing of the site is scheduled for **Wednesday, November 9, 2022 at 10:00 a.m.** at the project site.

REGISTRATION OF CONTRACTOR FOR BID PACKAGE:		Spec # Issued PLAN #
SC 102822-1 Fairview Tree Removal & Trimming		
TO PLACE ORDER FOR A BID PACKAGE, THIS FORM MUST BE COMPLETED		
Email completed form to LKuty@trumbulltmha.org or fax to (330) 369-3874 to order your bid package.		
TMHA must receive Registration prior to releasing Bid Package.		
Company Name	. Company Name	
Company Address:	.	
(City, State, & Zip)	.	
Company Phone Number:	. Local Number	. Toll Free Number
Company Fax Number:	. Local Fax Number	. Toll Free Fax Number
ALL SPECIFICATIONS WILL BE EMAILED		
Company Website Address:		
Company Contact E-Mail Address:	. Contact Email Address:	
Print Company Contact Person:	. Print Email Contact Person's Name	
Company Business Classification: (Work Company Performs)	.	